



Waite Rug Place 300 E. Custer Ave., Oshkosh WI 54901

Please Help Us Welcome our New Property Manager: April Zink!!

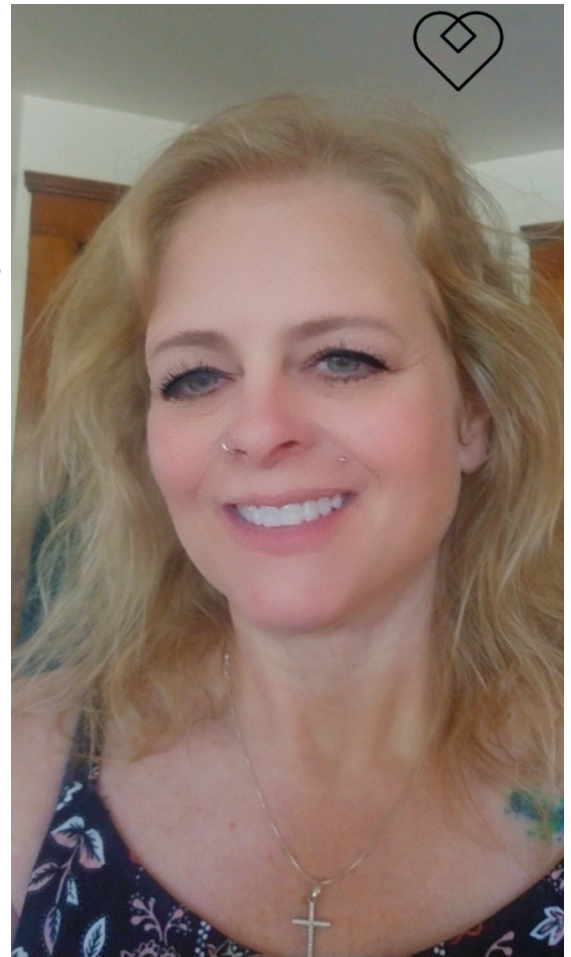
Though most tenants might not know this, April has been with the Housing Authority for about two years. When she first started in July of 2022, she was the main office receptionist (as well as a housing specialist). Then in April of 2023 she was promoted to Housing Specialist for five separate buildings. And now she has been promoted once again as the Property Manager for Court Tower and Waite Rug Place.

Before her time in Housing, April held a number of different jobs. April is a graduate with three separate degrees: Animal Science-Veterinary Medicine, Early Childhood Education, and Certified Medical Assistant. She also ran her own catering business until the COVID-19 shut-downs. She also comes with about thirty years of Clerical knowledge, including a number of years with Winnebago County Economic Support.

Aside from her credentials, she is very, very excited to start as our Property Manager. She said to me that she is looking very forward to meeting each of you and working with you all.

Because she is being promoted from a current role in the Housing Authority, we are trying to fill that current role before a full shift in titles can take place. Because of this, we unfortunately do *not* have an exact date for her to start at Court Tower and Waite Rug, but we are going to try for a date as close to **July 8th, 2024** as possible.

As with any new position, April may be occupied with trainings during her first few months, and may not be able to meet at those times, but feel free to stop and say hello to her if she ever seems to have a moment. She will be more than happy to put faces to names with a friendly greeting.



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How To Stay Healthy This Summer



- Use sun screen: SPF 15 or higher with UVA/UVB protection, water resistant, and apply often.
- Use hats, sunglasses and light clothing that covers the skin. These little barrier between direct rays and your skin can make a big difference to keep your skin healthy.
- Stay in the shade during midday hours (11am-3pm)
- The sun is a great source of Vitamin D. Stick to small doses of exposure and don't be fooled, tan skin is not healthy skin.

What can you do during excessive heat?

- Drink plenty of water, even if you do not feel thirsty! Do not drink beer, wine, alcohol or beverages with caffeine.
- Stay indoors as much as possible and stay out of the sun.
- Go to where there is air conditioning
- Dress in lightweight and light-colored clothes.
- Avoid physical labor between 10AM and 3PM



Extremely hot air temperatures are dangerous. They can even cause death. Everyone is at risk. People with physical disabilities, children, pets and the elderly are in the most danger.

Know the Signs and Ways to Treat Heat-Related Illness.

Heat Cramps

- Signs: Muscle pains or spasms in the stomach, arms, or legs.
- Actions: Go to a cooler location. Remove excess clothing. Take sips of cool sports drinks with salt and sugar. Get medical help if cramps last more than an hour.

Heat Exhaustion

- Signs: Heavy sweating, paleness, muscle cramps, tiredness, weakness, dizziness, headache, nausea or vomiting, fainting.
- Actions: Go to an air-conditioned place and lie down. Loosen or remove clothing. Take a cool bath. Take sips of cool sports drinks with salt and sugar. Get medical help if symptoms get worse or last more than an hour.

Heat Stroke

- Signs: Extremely high body temperature (above 103 degrees) indicated by an oral thermometer; red, hot, and dry skin with no sweat; rapid, strong pulse; dizziness; confusion; and unconsciousness.
- Actions: Call 9-1-1 or get the person to a hospital immediately. Cool down with whatever methods are available until medical help arrives

Changes to Office Hours

The Housing Authority has been restructuring its business hours. As a part of that, the Hours of availability at our buildings are also changing. Moving forward, we will have office hours as follows:

Monday-Thursday: 9:00 AM—12noon, 1:00PM — 4:00 PM

Friday: 9:00 AM—12 noon

What does “Office Hours” mean?

Office Staff (April and Dylan) will be available to tenants during these hours, in office during office hours, and by phone/email while away from the office. Unless a staff member is in a meeting or with another tenant, we will come to the door and help you as we are able to.

Office Staff may be in the building earlier, or later, than the hours listed above. During those times, we will not be answering the door unless there is an emergency. This time has been set aside so that we can focus on the clerical requirements of our jobs.

Please Review this Infographic from the nurses as it relates to their Nurse’s Notes Section this month:

The infographic is a vertical chart with a central silhouette of a person. The top is split into a red left half and a yellow right half. The left half lists symptoms for Heat Exhaustion, and the right half lists symptoms for Heat Stroke. At the bottom, the red half lists treatments for Heat Exhaustion, and the yellow half lists 'CALL 911' with a question mark icon.

HEAT EXHAUSTION	OR	HEAT STROKE
Faint or Dizzy		Throbbing Headache
Excessive Sweating		No Sweating
Cool, Pale, or Clammy Skin		Body Temperature Above 103 Degrees
Nausea or Vomiting		Nausea or Vomiting
Rapid, Weak Pulse		Rapid, Strong Pulse
Muscle Cramps		May Lose Consciousness
Get to a cooler, air conditioned place Drink water if fully conscious Use cold compresses or cloths		CALL 911 

Rules Reminder: Fireworks

The Fourth of July is a fun and festive time for everyone. However, we also want it to be a safe experience for everyone as well! Please review your Resident Handbook, and your Fireworks policy, specifically:

Resident Handbook:

Part C. Prohibition and Upkeep:

15. All fireworks (except sparklers) are prohibited from all Housing Authority properties...Compliance with this rule will aid in the effort to reduce fire hazards.

From the Fireworks/Firearms Policy

“Housing Authority residents are not permitted to utilize any fireworks on HA property, with the exception of sparklers. Usage on the street near your home is also prohibited per the lease agreement which prohibits disruptive behavior that adversely impacts your neighbors.”

“ Residents will be held responsible for any damages that occur as a result of fireworks use at their unit, including maintenance time.”

Instead of using your own fireworks, please consider this alternative:

4th of July at Menominee Park

“Continue your tradition of spending the day with family and friends at Menominee Park!

- Menominee Park Zoo open 9 am-6 pm
- 19 Food Trucks throughout the park from 3 pm-10 pm
- Reetz Ball Diamonds Concessions from 3 pm - 10 pm
- Lakefly Cafe from 10 am - 6 pm
- Festival Foods Fireworks Show at Dusk”

(information from visitoshkosh.com)



Holiday Office Hours

The Housing Authority Offices will be closed on Thursday 7-4-2024 for Independence Day

You will still be able to contact the After-Hours Emergency Number: 920-735-3707

We hope that everyone has a very happy and safe fourth of July

Free Table Update

As some of you may have seen, we have made a Notice stating that there will be no Free table anymore. Technically we never should have had one because it goes against the Resident Handbook, Specifically:

D. GOOD NEIGHBORS

40. Bikes, toys, general resident items shall not be left on the lawns, porches, sidewalks or in common hallways of properties...

47. Remove garbage, rubbish and other waste from your dwelling unit in a clean and safe manner. RECYCLING IS THE LAW. Garbage must be placed in the appropriate containers, whether that is bagged for a garbage chute in a hi-rise or placed in a trash can or dumpster for timely pick-up. Garbage bags cannot be left outside on the ground at any time.

49. RESIDENT Agrees not to litter the grounds...

Beyond these Resident Rules, there are general concerns with the Free Tables, such as:

- someone who might have Bed Bugs leaving clothing or furniture out that then spreads the bugs to others.
- I have found large knives on the tables; I am not able to constantly monitor the buildings to ensure that a child doesn't get a hold of a knife or other dangerous "donation"
- things not intended for the table have been put there and then if someone else takes the item it can cause issues related to theft
- The size of some donated items can be unmanageable (i.e. Couches or other large furniture) and then maintenance has to remove it and we might incur that cost because it was "donated."

For these reasons, we will not be re-introducing Free Tables. Thank you for your understanding

Waite Rug Tenant Meeting In the Theatre Room July 17th @ 10:30 AM

I do not have a Speaker lined up for this month's Tenant Meeting, it will just be a time for addressing current topics related to the building. Furthermore, April will be occupied with inspections at Court Tower, so I (Dylan) will hosting it.

** If you have a known or suspected case of Bed Bugs, please do not come to the meeting, you will be turned away. **

** Upon request, we will provide a copy of the meeting minutes by the end of the week **

Waite Rug Place July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 July Fourth OHA Offices are Closed	5	6
7	8 April's Fist Day	9	10	11	12	13
14	15	16 Nurse's Open Hour 2:30PM- 3:30PM	17	18	19	20
21	22 OHA Board Meeting @ 3:30pm	23	24	25	26	27
28	29	30	31		Highlighted Days are associ- ated with OHA scheduled events	

Waite Rug Place Staff

April Zink: Property Manager

920-303-5400 Aprilz@ohawcha.org

Dylan Palmer: Social Service Coordinator

920-642-3473 DPalmer@ohawcha.org

Natalie Ditscheit: Maintenance

After Hours On Call Emergencies:

920-735-3707

Nurses Erin Roberts & Lori Duclon:

Call them at 920-424-1470 Ext. 124 to schedule an appointment.

Nurse Open Hour: 3rd Tuesday of the month @ 2:30

The Waite Rug Office Hours:

**9:00 AM—12noon, 1:00PM — 4:00 PM Mon-Thurs
and 8am-12noon Fridays**

Waite Rug Staff Hours (Subject to Change)

April (Property Manager):

Monday: By Appointment
Tuesday: By Appointment
Wednesday: 9:00am – 4:00pm
Thursday: 1:00pm – 4:00pm
Friday: By Appointment

Dylan (Social Service Coordinator):

Monday: By Appointment
Tuesday: 8:00am – 12 noon
Wednesday: By Appointment
Thursday: 8:00am – 12 noon
Friday: By Appointment

Fourth of July

Word Search Puzzle



R U Q O G Y K J Q E K R O I Y F V
E N T G G P A T R I O T I C O T A
V H O L I D A Y S C C Q Q A T L P
O I H U U M Z S O F R E E D O M E
L I N D E P E N D E N C E A H Y S
U Q C T Y R L X S O Z E N M O T U
T D O Q G G J D R Y A L P S T P M
I W L N F A M I L Y S E B B D I M
O C O B N L U O Q K E B I E O C E
N C N R K L Y F R U O R D W G N R
G A I S N I M O C G E A H J S I B
S M E C G B W E I S R T J L J C I
T E S B G E B C X A R I M U S I C
A R G K R R B S P U C O J U L Y J
T I Z I A T E A O T C N F L A G R
E C F B Y Y W F J E F F E R S O N
S A V H X F L O L N Y D M E F R R



ADAMS	FLAG	LIBERTY
AMERICA	FOURTH	MUSIC
BARBECUE	FREEDOM	PARADE
CELEBRATION	HOLIDAY	PATRIOTIC
COLONIES	HOT DOGS	PICNIC
CONGRESS	INDEPENDENCE	REVOLUTION
FAMILY	JEFFERSON	STATES
FIREWORKS	JULY	SUMMER

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